

TO: Campus Community

FROM: James A. Willis, Ph.D.
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Campus appearance is a vital part of improving recruitment and retention of students, faculty and staff. We wish to reduce the amount of damage caused by vehicles being driven on sidewalks. In addition to aesthetics, driving on sidewalks presents a safety concern for pedestrians. **This memo is to serve as a reminder that** (except for a few areas at the South Campus) **driving on walkways and pedestrian plazas is prohibited on both the North and South Campuses.**

UB's history of driving on sidewalks is a result of several issues, including the lack of access to some buildings, on the South Campus, and a culture that has placed convenience at a higher priority than the aesthetics of our grounds. A number of improvements have been made over the years to improve access to buildings, including widening of sidewalks in a number of locations, additional parking spaces adjacent to buildings, and the creation of parking spaces reserved for UB service vehicles only. University Facilities will continue to monitor the need for additional improvements, including signage prohibiting vehicular traffic in specific areas.

State and vendor vehicles may use the roadways and those sidewalks, on the South Campus, marked with a dotted line on the attached map, in the performance of their business. There should be no vehicle traffic on North Campus sidewalks.

State vehicles and vendor vehicles may park in the following areas:

Loading areas	20 minute load/unload only
"Service Vehicle" spaces	3 hour time limit
"State Vehicle" spaces	3 hour time limit; 1 hour for vendors
"University vehicle" spaces	No vendor parking; University service trucks, etc only

When the above spaces are not available, the parking lots should be used as a backup.

To insure compliance, **Public Safety will issue warning tickets starting immediately for vehicles driving on walkways. Parking and Transportation Services will enforce the parking areas and loading docks. After a reasonable time period, enforceable tickets will be issued. These tickets will be issued to drivers of vehicles who do not have a valid reason for driving on designated walkways or surpass time restrictions in parking areas. The driver will be responsible for any penalties.**

Should you have any questions, please contact University Facilities Customer Service, phone 645-2025.

PLEASE CIRCULATE THIS TO INDIVIDUALS IN YOUR AREA.